


<b>Quilting Party Committees 2021</b>			C = Chair, CM = Committee Member
<b>Committee</b>	<b>Description and Responsibilities</b>	<b>Volunteers #</b>	<b>Listing of Committee Members and Additional Volunteers Invited</b>
<b>Finance</b>	Responsible for Guild Budget and Compliance	none	All BOD
<b>Programs &amp; Workshops</b>	Plans and prepares all annual programs and workshops, Chair secures contracts as needed	2+	Paula Golden (C) Karin Tauber (CM-financial)
<b>Nominating</b>	Committee recruits volunteers to serve as Officers/Board of Directors for the upcoming year. This committee is active in September and early October only and conducts the elections at the November meeting.	2+	Volunteers are invited.
<b>Membership</b>	Responsible for all aspects of growing memberships, maintaining the membership roster, recruiting and coaching volunteer hostesses at meetings, to include providing room set-up/take down directions.	1+	Sarah Kelly (C), Lois Voss (Coordinator of "Member Spotlight" in The Party News)
<b>Community Service</b>	Works with various charities on their needs for donations of quilts and pillowcases. Delivers donations. Subcommittees: Quilts of Valor, Community Service/Charity quilts, Community Quilting Bees,		Additional volunteers are invited, see below.
	Subcommittee Community Service <b>Quilts of Valor</b>	1+	Gloria Smith (C),
	Subcommittee Community Service <b>Community Service/Charity Quilts</b>	1+	Julie Miller (C)
	Subcommittee Community Service <b>Community Quilting Bee</b>	1+	Mary Lough (C), Gloria Smith (CM), Paula Golden (CM)
<b>Special Events</b>	Subcommittees: Holiday Party, Spring Retreat, Fall Retreat, Silent Auction/Annual Picnic Chair, Outdoor Community Quilt Show, Field Trip		See listing below
	Special Events Subcommittee <b>Holiday Party</b>	2+	Dec 2021: Beth Newmann (C) Lindsey Hamilton (CM) Kathy Gabrysch (CM)
	Special Events Subcommittee <b>Spring Retreat, Fall Retreat</b>	2+	Spring and Fall 2021: Kathy Combiths (C) Ruth Rosb. (CM), Julie Miller (CM) Stephanie Byrne (CM)
	Special Events Subcommittee <b>Silent Auction/Annual Picnic</b>	2+	June 2021: Kathy Gabrysch (C) Beth Newman (CM), Lindsey Hamilton (CM) Karin Tauber (CM- financial)
	Special Events Subcommittee <b>Outdoor Community Quilt Show</b>	1-2	
	Special Events Subcommittee <b>Field Trip</b>	1-2	
<b>Guild Challenge</b>	Plans annual Guild Challenge. This Committee will design the annual Challenge early in the year. Conclusion will be late November.	2	Volunteers invited.
<b>Hospitality</b>	Sends notes, cards and messages to Guild members as requested.	1	Christina Thomas (C).

<b>Fundraising</b>	The committee organizes fundraising. Subcommittees: Name-tags, Door Prizes, Silent Auction Finances (see Special Events listing); Special Fundraising added as needed		See listing below
	Fundraising Subcommittee <b>Nametags</b>	2+	Karin Tauber (C) Christina Thomas (CM)
	Fundraising Subcommittee <b>Door Prices/ Monthly meeting basket</b>	2+	Karin Tauber (C) will collect and store door prizes, volunteer(s) to sell tickets invited
<b>History</b>	Responsible for keeping historical records of The Quilting Party	1	Karin Tauber (C)
<b>Online Presence</b>	Responsible for keeping TQP online presence up-to-date (Facebook and webpage)	1	Karin Tauber (C)
<b>Publicity</b>	Responsible for correspondence necessary for the promotion of The Quilting Party. Subcommittees: Notices to the Roanoke Times Calendar, Facebook, Visitor Mailings (volunteer for Twitter, Instagram etc needed)	2	Karin Tauber and Paula Golden Co-Chair the committee. Additional volunteers are invited.
<b>EMail Correspondence</b>	Maintain member google group and email member roster	2	Karin Tauber and Sarah Kelly Co-Chair the committee.
<b>Chat Bee</b>	Responsible for organizing Chat Bee (a more informal social meeting); selecting topics, announcements, sending invitations and reminders; chair acts as Moderator	2+	2021: Peggy Pollyea (C – Moderator) Sarah Kelly (CM) Additional volunteers are invited.
	<b>Thanks for your interest! If you have added your initials to any of the committees listed, please return this page to the Welcome Table or our Membership chair with your full name:</b>		Last update: 03/01/2021