


Quilting Party Committees 2022			C = Chair, CM = Committee Member
<u>Committee Name</u>	Guild Activities: Descriptions & Responsibilities	Volunteers #	Listing of Committee Chairs, Members and Additional Volunteers Invited
Finance	Responsible for Guild Budget and Compliance	5	All Board of Directors
Programs	Plans and prepares all annual programs, chair secures presenter contracts	2+	Paula Golden (C) , Karin Tauber (CM-financial)
Workshops	Plans and prepares all workshops, chair secures contracts of all presenters	2+	Fall 2022: Karin Tauber (C & financial) Carolyn Sandberg (CM)
Nominating	Committee recruits volunteers to serve as Officers/Board of Directors for the upcoming year. This committee is active in September and early October only and conducts the elections at the November meeting.	2+	2022: Lois Voss, Susan Wiersema
Membership	Builds good contact with members, follows up with visitors, recruits and coaches hostesses at meetings (taking care of visitors, room set-up/take down directions).	1+	2022: Mary Lough
Community Service & Outreach	Work with various charities' needs and deliver donations. Educates public about quilting as well as our guild		See subcommittee listing below:
	Subcommittee Community Service Quilts of Valor	1+	Gloria Smith (C), MK Burton (CM), Judy Ruggles (CM),
	Subcommittee Community Service Charity Quilts: set annual goals, assemble & distribute kits, collect & deliver quilts & other care projects (pillow cases, placemats etc.)	1+	MK Burton & Glenda Canfield (co-chair) Julie Miller (CM), Gloria Smith (CM)
	Subcommittee Community Service Community Quilting Bee: meet on Sunday afternoons, organizes small projects, educate public about guild,	1+	Mary Lough (C), Gloria Smith (CM), Paula Golden (CM)
	Subcommittee Community Service Next Gen – Exploring Quilt Making: Organizes small sewing projects geared towards children	2+	Paula Golden (C) Julie Miller (CM), Anne Panella (CM), Glenda Canfield (CM) Beth Newmann (Library liaison)
Special Events	Subcommittees:		See subcommittee listing below:
	Special Events Subcommittee Holiday Party: plans and organizes a festive meeting in December	2+	Dec 2022:
	Special Events Subcommittee Spring Retreat, Fall Retreat: plans, organizes event and reserves room	2+	Fall 2022: co-chairs: Christina Thoma, Judy Ruggles Spring 2023:
	Special Events Subcommittee Annual Picnic: reserve venue, set up/take down, organize potluck, (combined with Silent Auction, see FUNDRAISER)	2+	June 2022: Kathy Gabrish (C) Lois Voss (CM) Karin Tauber (CM- financial)
	Special Events Subcommittee Quilt Guild Exhibits: plans and organizes exhibits, secures venue, collects, hangs, and removes quilts, creates labels	1+	Exhibit Nov/Dec 2022: Stephanie Byrne (C), Karin Tauber (CM), Paula Golden (CM) Jean Vogler (CM)
	Special Events Subcommittee Stash Blast Plans & organizes, secures fabric donations & location to support Virginia Quilt Museum with fabric sale	2+	May 7, 2022: Paula Golden (C) MK Burton (CM) Susan Wiersema (CM) Additional volunteers are invited
	Special Events Subcommittee Field Trip: choose destination(s), organize carpool,	1-2	Glenda Canfield

	Special Event Subcommittee 25th Anniversary Committee responsible for planning all events for TQP's anniversary in fall of 2023	2+	
Guild Challenge	Plans annual Guild Challenge. This Committee will design the annual Challenge early in the year. Conclusion will be late November.	2	Volunteer needed
Hospitality	Sends notes & cards to Guild members as requested.	1	Christina Thomas (C).
Fundraising	The various committees organize fundraising events.		See subcommittee listing below:
	Fundraising Subcommittee Nametags: sews name tags with the guild logo to be sold at meetings	2+	Karin Tauber (C) Christina Thomas (CM)
	Fundraising Subcommittee Door Prizes/ Monthly meeting raffle basket	2+	Karin Tauber (C) collects and stores door prizes, Volunteer(s) to sell tickets invited
	Fundraising Subcommittee Quilter's Treasure Sale: organizes early spring fundraiser where quilt related items are sold for affordable prices	2+	April 2022: Karin Tauber (CM) Check out: Stephanie Byrne, Marty Snider, Mary Lough
	Fundraising Subcommittee Silent Auction: collect auction items, sort in baskets, (is combined with Annual Picnic see SPECIAL EVENTS)	2+	June 2022: Kathy Gabrish (C) Lois Voss (CM) Karin Tauber (CM-financ.)
	Fundraising Subcommittee: Holiday Market: organize online auction in November	2+	2022: Melissa Chase, Stephanie Byrne (co-chair) Jean Vogler (CM), 2023: ??
History	Responsible for keeping historical records of The Quilting Party	1	Karin Tauber (C)
Online Presence & Publicity	Responsible for keeping TQP online presence up-to-date and promotes guild through advertising. Subcommittees: Facebook (FB), Twitter, Instagram, webpage, Roanoke Times Calendar, Visitor Mailings,	1 2+ 2+	Webpage: Karin Tauber FB admins: Beth Newman, Karin Tauber, Paula Golden Twitter, Instagram: Beth Newmann & Lindsey Hamilton Roanoke Times Calendar, SWVA Quilt News, visitor email roster: Karin Tauber
Email Correspondence	Maintain member google group and email member roster	2	Sarah Kelly (TQP google group) Karin Tauber (informal member roster)
Chat Bee	Informal social meeting takes place virtual on the 3 rd Tuesday at 7 pm. Committee selects topics, sends announcements, zoom links & reminders, coordinates zoom host, collects & show images; chair(s) act as Moderator	2+	2022: Peggy Pollyea & Gayle Jackson (Co-chair) 2023: ?? volunteers are invited.
Technology Committee	Provides advice and support for technology issues of TQP events, helps to ensure effective and secure utilization of technology	2+	Meghan Kuhn, Patricia Hart-Schubert, Sarah Kelly, Karin Tauber, additional volunteers are invited.
Party News Editor	Guild newsletter editor compiles blurbs from various committee chairs, officers, etc., gets them in proper format, mails PN close to the meeting	1+	Beth Newman: Editor Lois Voss: "Member Spotlight" , Volunteer(s) for "Tattler" (short quilt tips) needed
Show and Tell Coordinator	Collect image files from members and display them during S&T at regular meetings	1+	Ashley Bandy
	Thanks for your interest! If you would like to help, please add your name to any of the committees & return this list to Karin kutauber@aol.com		YOUR FULL NAME:

Last update: 09/07/2022